



**COUNTY OF SANTA BARBARA
INVITES APPLICATIONS FOR THE POSITION OF:**

Public Health Microbiologist

An Equal Opportunity Employer

SALARY

\$30.69 - \$37.46 Hourly
\$64,043.28 - \$78,183.52 Annually

OPENING DATE: 1/25/18

CLOSING DATE: Continuous

THE POSITION



We are accepting applications to fill **one (1) part-time (20 hours a week) Public Health Microbiologist** position in **Santa Barbara**.

NOTE: We are also accepting applications to establish an employment list for future Full-Time, Part-time, Extra Help and 1414* vacancies for **Public Health Microbiologist** in **Santa Barbara**.

*1414 vacancies may occur as a result of a leave of absence (Civil Service Rule 1414) and the duration of the appointment shall be subject to the return of the individual who is on leave. A person who is appointed to a position under Civil Service Rule 1414 **may** be able to transition into a regular position in the classification without re-application or re-testing, depending on the performance of the appointee and the needs of the department.

Please select which **location(s)** you would like to be considered for currently and for future vacancies. If you qualify for this position and pass the required selection steps, then your name will be sent to the hiring manager(s) of the vacancy location(s) where you have expressed that you are willing to work.

About this position: Under general supervision, the **Public Health Microbiologist** performs and interprets microbiological tests in the areas of communicable disease and environmental sanitation; performs related duties as required.

The Public Health Department operates a full service Public Health Laboratory committed to providing the highest quality technical service to its providers and patients. The staff is a dedicated group of licensed/certified professionals with decades of patient care experience working in the community. For more information on the Public Health Laboratory. [Click here](#) to visit the Public Health Laboratory website.

The IDEAL CANDIDATE will:

- Possess outstanding written and verbal communication skills
- Have the ability to work independently and as part of a team
- Have excellent follow up skills

[Click here](#) to learn more about the County of Santa Barbara Public Health Department. Visit the Public Health Department's



EXAMPLES OF DUTIES

1. Performs laboratory tests in the areas of bacteriology, serology, mycobacteriology and virology.
2. Prepares and examines specimens of human, animal and environmental origin to aid in the diagnosis of sexually transmitted diseases such as HIV, gonorrhea, syphilis, Hepatitis B surface Antigen, and chlamydia, food-borne illnesses, animal rabies, tuberculosis and coccidioidomycosis, and other diseases such as plague and diphtheria.
3. Analyzes and interprets test data; prepares reports of findings; maintains records of test results.
4. Conducts quality control tests to ensure the integrity of tests and compliance with regulations.
5. Provides technical information to physicians, nurses, and other clinical laboratories regarding the interpretation of laboratory tests and proper laboratory procedures.
6. Utilizes computerized and other laboratory equipment.

EMPLOYMENT STANDARDS

1. Public Health Microbiologist certificate issued by the California State Department of Human Services; **Or,**
2. Valid Temporary Public Health Microbiology Certificate issued by the California State Department of Human Services; **Or,**
3. A Certified Clinical Laboratory Scientist General License issued by the California State Department of Human Services; **Or,**
4. A Limited License in Microbiology issued by the California State Department of Human Services.

NOTE: Appointees with a valid Temporary Public Health Microbiology Certificate must obtain a Public Health Microbiologist certificate issued by the California State Department of Human Services within 6 months of appointment, as a condition of continued employment.

Knowledge of: principles of chemistry, biology, microbiology, and physics; state and federal laws affecting public health laboratories; techniques and equipment used to perform laboratory tests; laboratory safety practices.

Ability to: analyze data and draw conclusions; explain technical information; understand, interpret, and apply federal, state, and local laws pertaining to public health laboratories; prepare and maintain records and reports; communicate with medical professionals; learn laboratory

computer information systems; operate and care for laboratory equipment; operate a personal computer.

SUPPLEMENTAL INFORMATION

SELECTION PROCESS

1. **Application Review.** Review applications to determine those applicants who meet the employment standards.
2. **Computerized Competency Assessment:** Candidates will be notified by email with instructions on obtaining and taking the Competency Assessment. The deadline will be clearly stated in the email invitation. All candidates must complete both in order to advance to the next step in the selection process.
3. **Supplemental Questionnaire Ranking.** Responses to the required supplemental questionnaire will be evaluated and scored. Candidates' final score and rank on the eligibility list will be determined by their responses to the supplemental questionnaire. This process may be eliminated if there are fewer than 11 qualified candidates.

Candidates must receive a percentage score of at least 70 on the supplemental questionnaire to be placed on an employment list. An adjustment may be made to raw scores based on factors listed in Civil Service Rule VI. Those candidates who are successful in the selection process will have their names placed on the employment list for a minimum of three months. At the time the employment list is established, all candidates will receive written notice of their score on the exam(s), rank on the employment list, and exact duration of the employment list.

Incumbents may be exposed to pathogenic organisms, acids, and caustic or volatile chemicals.

NOTE: In order to handle specimens, incumbents must be willing to be immunized against various communicable diseases, including rabies.

Appointee will be subject to a post-offer background check and medical examination.

Appointee must satisfactorily complete a (12) twelve month probationary period.

REASONABLE ACCOMMODATIONS: The County of Santa Barbara is committed to providing reasonable accommodation to applicants. Qualified individuals with disabilities who need a reasonable accommodation during the application or selection process should contact the recruiter listed on the job posting. We require verification of needed accommodation from a professional source, such as a doctor, or learning institution.

VETERANS PREFERENCE POINTS: Veteran's preference credit is applicable for this recruitment (5 points for veterans, 10 points for disabled veterans). To be eligible for this credit, you must apply for a position within five years from your most recent date of: (1) honorable discharge from active military service; or, (2) discharge from a military or veterans' hospital where treatment and confinement were for a disability incurred during active military service; or, (3) completion of education or training funded by a Federal Educational Assistance Act. No time limit exists for veterans with 30% or more disability.

To receive veteran's preference points, you must: (1) check the Veteran's Preference Points box on the employment application form, (2) attach a copy of your Form DD214 showing honorable

discharge to your application, and (3) pass all phases of the examination process. The preference points will be added to your final test score.

Recruiters will correspond with applicants by e-mail during each step in the recruitment process. Applicants are reminded to **check spam filters continuously during the Recruitment & Selection Process steps listed above to ensure** they do not miss required deadlines. The County of Santa Barbara will not release any applicant's email address to a third party.

BENEFITS: [Click here](#) to review the County of Santa Barbara's generous benefits.

APPLICATION AND SUPPLEMENTAL QUESTIONNAIRE DEADLINE: Open until filled.

Applications and job bulletins can be obtained 24 hours a day at www.sbcountyjobs.com. In Santa Barbara, applications and job bulletins may be obtained at the Human Resources Department, 1226 Anacapa Street, Santa Barbara, CA, 93101, from 8:00 am to 5:00 pm. In Santa Maria, applications and job bulletins can be obtained online only at the Workforce Resource Center located at 1410 S. Broadway, Santa Maria, CA 93454, from 8:00 am to 5:00 pm.

RESOURCES FOR APPLICANTS TO USE COMPUTERS LOCALLY:

Applicants may use county computers at the Workforce Resource Centers to complete online applications and assessments at the following Santa Barbara County locations:

Workforce Resource Center - Santa Barbara, 130 E. Ortega St., Santa Barbara, CA 93101
Phone: 805-568-1296

Workforce Resource Center- Santa Maria, 1410 S. Broadway, Santa Maria, CA 93454
Phone: 805-614-1550

The County of Santa Barbara respects and values a diverse workforce and strongly promotes strategies and activities to recruit, develop and retain qualified persons of varied backgrounds, lifestyles, experiences and races.

Jaclyn Smith, Recruiter

APPLICATIONS MAY BE OBTAINED AND FILED ONLINE AT:
<https://www.governmentjobs.com/careers/sbcounty>
OR
1226 Anacapa Street
Santa Barbara, CA 93101

EXAM #17-6300-01
PUBLIC HEALTH MICROBIOLOGIST
JS

Public Health Microbiologist Supplemental Questionnaire

- * 1. I acknowledge that, it is my responsibility as an applicant to provide sufficient information on my application to demonstrate that my education and experience meets the employment standards (minimum qualifications) for this position as detailed in the job bulletin. I further acknowledge that if the County determines that I do not meet the employment standards there will be no opportunity for me to provide additional information regarding my application after the closing date listed on the job bulletin. Therefore, I

understand that before submitting a job application, it is important that I review the job bulletin thoroughly and ensure that my application clearly reflects how my education and experience meets the employment standards at the time I submit my application.

I understand.

- * 2. As part of the application process, a completed supplemental questionnaire must be submitted along with the standard application form. Resumes will be accepted, but NOT in lieu of a completed application and supplemental questionnaire.

I understand

- * 3. The Human Resources Department communicates with All Applicants through e-mail. Please make sure your email address is entered correctly and it is current. If you feel you are not receiving your emails, please check your spam or junk inbox for our emails.

I understand

- * 4. REMINDER: Your application must CLEARLY state how you meet the employment standards for this position or you will not be considered for this position. If you are unsure, go back and review your application before continuing. Which Employment Standard did you clearly state on your application?

A Public Health Microbiologist certificate issued by the California State Department of Human Services.

A Valid Temporary Public Health Microbiology Certificate issued by the California State Department of Human Services.

A Certified Clinical Laboratory Scientist General License issued by the California State Department of Human Services.

A Limited License in Microbiology issued by the California State Department of Human Services.

I do not meet the employment standards for this position.

- * 5. Appointees with a valid Temporary Public Health Microbiology Certificate must obtain a Public Health Microbiologist certificate issued by the California State Department of Human Services within 6 months of appointment, as a condition of continued employment.

I understand.

- * 6. Incumbents may be exposed to pathogenic organisms, acids, and caustic or volatile chemicals.

I understand.

- * 7. In order to handle specimens, incumbents must be willing to be immunized against various communicable diseases, including rabies.

I understand.

- * 8. I understand my responses to the following supplemental questions will be used as a weighed, scored selection device that will determine my ranking on the employment list for this job. **Do not enter "see resume" or "see application" as raters WILL NOT have access to any information except what you enter in the box for each question.** For information on protest procedures for the supplemental questionnaire, please see Civil Service Rules 612 and 613: <http://cosb.countyofsb.org/hr/csrules.aspx>

I understand.

* 9. In which of the following specialties do you have at least six months of work experience? Select all that apply. NOTE: Only account for the experience you possess after you obtained your license.

- Microbiology
- Parasitology
- Mycology
- Bacteriology
- Mycobacteriology
- Molecular
- Laboratory Information System Interfaces
- Enzyme Immuno Assay
- None of the above

* Required Question