

MONTEREY COUNTY HEALTH DEPARTMENT

Our Values

Health Equity • Integrity
Innovation • Respect • Excellence



Our Vision

To create a legacy of
health together



A Drug-Free Workplace
Invites your interest for the position of
SENIOR PUBIC HEALTH MICROBIOLOGIST
\$5,496 – \$7,506 per Month

Final Filing Date: November 01, 2017

Exam #17/50C23/10MD

SUMMARY OF POSITION

The Health Department's Public Health Laboratory is seeking a certified Senior Public Health Microbiologist (PHM) to work in a supportive team environment, assuming a high level of responsibility for laboratory analysis crucial to the health and safety of the County. The position has been delegated by the Lab Director to assist with overseeing the laboratory quality assurance (QA) and the quality control (QC) as required for the Clinical Laboratory Improvement Amendment (CLIA). The Senior PHM, under direction from the Lab Director is a lead staff position responsible for overseeing daily lab operations and performing the most difficult microbiological and chemical examinations used in the diagnosis of disease and abnormal conditions.

THE IDEAL CANDIDATE

Will have a proven track record demonstrating the following knowledge, skills, and abilities:

- Microbiological and chemical principles used in the diagnosis of disease and abnormal conditions
- Principles of infectious disease detection, control, and prevention
- Principles, practices and procedures of environmental laboratory operations including food and water testing.
- Principles and practices of laboratory quality control, statistical measurements, and evaluation.
- Law, regulations and standards applicable to public health laboratories.
- Developing and implementing goals, objectives, policies, procedures, and work standards.
- Collecting, evaluating and interpreting narrative and statistical data.
- Preparing clear and concise reports, correspondence, and other written records.
- Maintaining quality control in performing laboratory work.

Characteristics of Ideal Candidate:

THE IDEAL CANDIDATE:

- Solid team leadership
- Innovative
- Excellent inter-personal skills
- Professional behavior
- Sound decision making
- Strong administrative capabilities
- Works independently
- Excellent time management skills

EXAMPLES OF EXPERIENCE/EDUCATION/TRAINING:

Any combination of training, education and/or experience which provides the knowledge, skills and abilities and required conditions of employment listed above is qualifying. An example of a way these requirements might be acquired is:

Experience: Three (3) years of full-time experience or its equivalent performing varied microbiological and clinical tests, and analyses as a Public Health Microbiologist or Clinical Lab Scientist in a CLIA (Clinical Laboratory Improvement Amendments) certified laboratory.

OR

A graduate degree in a chemical, physical, biological or clinical laboratory science from an accredited institution may be substituted for one (1) year of clinical lab experience.

Condition of Employment:

As a condition of employment, the incumbent will be required to:

- Possession of a valid Public Health Microbiologist certificate issued by the California Department of Health Services. (Pursuant to Title 17, Section 1079 of the California Administrative Code.)
- Possess and maintain a valid California Class C Driver's License with a satisfactory driving record or ability to provide suitable transportation approved by the appointing authority.

For a complete job description please visit

<http://www.in.co.monterey.ca.us/personnel/documents/specifications/50C23.pdf>

APPLICATION & SELECTION PROCEDURES

TO APPLY: Submit the following to the Monterey County Health Department, Human Resources Division, 1270 Natividad Road, Salinas, CA 93906:

- **Monterey County Employment Application form**
- **Response to the Supplemental Questions**
- **Copy of your P.H. Microbiologist certificate**
- **Current detailed Curriculum Vitae (CV)**

Please be aware if the application form, responses to supplemental questions, and copies of Certificates is not submitted timely with other required application materials, the application will be removed from further consideration and not be considered further.

Or apply on-line at www.co.monterey.ca.us/personnel

Resumes may be submitted, but will not be accepted in lieu of required application materials.

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Application materials will be competitively evaluated. Those applicants who are determined to be most appropriately qualified will be invited to participate further in the process. To further assess applicant's possession of required qualifications, this examination may include an oral examination, pre-exam exercise, performance exercise, performance exam, and/or written examination. For more information or to receive application materials, contact the Health Department Human Resources Division at 831-755-4618.

SPECIAL NOTE:

- If you believe you possess a disability that would require test accommodations, please call the Health Department Human Resources Office at 831-755-4618.
- Employment is contingent upon acceptable documentation verifying identity and authorization for employment in the United States.
- If you are hired into this classification in a temporary position, your salary will be hourly and you will not be eligible for the benefits listed below.
- If you are hired into this classification, as a condition of your employment, you will have 30 days to join the union and authorize a union dues deduction or salary deduction of appropriate fees.

BENEFITS:

The County offers an excellent benefits package (H Bargaining Unit)

The County of Monterey offers a premium benefit package. A summary of benefits for this position can be viewed on the County website. This information is intended to provide you with a general summary of benefits available and is not legally binding. The benefits listed in the Monterey County Personnel Policies & Practices Resolution or "H" MOU prevails over this listing.

See <http://www.co.monterey.ca.us/personnel/benefits/summary/2017/H-Benefits Summary Sheet 02-2017.pdf> for more information (H bargaining Unit Benefit Summary Sheet.)

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| <p>Monterey County SUPPLEMENTAL QUESTIONS</p> <p>SENIOR PUBLIC HEALTH MICROBIOLOGIST</p> |
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1. If not applying online:
Please number your responses and address each question separately. Include your name and the title of the position for which you are applying at the top of each page submitted.

Instructions:

Responses to these Supplemental Questions must be submitted with your application materials. Applications received without a Supplemental Questions Response will not be considered. A resume, cover letter, application, etc. will not be accepted as a substitute for a response to these questions. Failure to provide a complete response to any of these required questions will eliminate you from further consideration. **Your response to the questions is an integral part of the selection process, and thus it is important you are as thorough as possible in your response.**

- I have read and understand the supplemental questions instructions.
2. Do you possess a valid Public Health Microbiologist certificate issued by the California State Department of Health Services? If Yes, please attach a copy to your application or email to diazm@co.monterey.ca.us
 YES NO
 3. Please describe in detail your experience in assisting senior lab staff with meeting Clinical Laboratory Improvement Amendment (CLIA) requirements for quality assurance and control.

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Monterey County is an Equal Opportunity Employer and a Drug-Free Workplace